

Date: 03.07.2025

**Associate position for Retired Executives from Public Sector
Undertakings/Autonomous Organisations of Central/State Govt., Officers of Class-C
and above of Central & State Govt. (Non-clerical) and Members of National Level
Professional Institutions, for Finance function in NTPC Mining Limited (NML)**

- 1. No. of Positions (vacancy): 03**
- 2. Posting Location:** NML HQs, Ranchi
- 3. Essential Qualification:** Bachelor's degree or equivalent in Commerce from a recognised University/Institute
- 4. Minimum Experience required:**
 - a. Should have a minimum of 20 years of experience in Books/Concurrence/Establishment/ Vendor bills payment.
 - b. The candidate should have retired from E2/E3/E4/E5/E6 grade (equivalent of NTPC).
 - c. At least 01 OS (Outstanding/equivalent Top Rating) rating in the last three years, excluding the year of superannuation, is required.
- 5. Job Profile:** To facilitate the day-to-day functioning of the Finance Dept. of NML
- 6. Period of Engagement:** 12 months
- 7. Upper age limit:** 62 Years
- 8. Link for Application:** <https://forms.gle/8sq6572Pk194ynbw8>
- 9. Last Date of application:** 08.07.2025

General Instructions:

- a. Applications that are not in conformity with the requirements indicated in the advertisement/incomplete applications, will not be entertained.
- b. The candidature of applicants at all stages of the engagement will be provisional and is subject to satisfying the prescribed eligibility conditions.
- c. NML will mandatorily obtain Vigilance clearance for all eligible applicants from their superannuating organisation as part of the engagement process.
- d. The remuneration for engagement shall be governed as per the policy of NML.
- e. NML reserves the right to modify, cancel, or amend this advertisement without prior notice.
- f. The applicant must download the biodata format (available in the application link) and upload the completed and signed copy along with the copies of valid DOB proof, Qualification and experience certificates in PDF format.