

# MAHANADI COALFIELDS LIMITED

(A Govt. of India Enterprise)

At/PO: Jagriti Vihar, Burla, Dist: Sambalpur,  
Odisha, Pin-768020

Ref. No. MCL/SBP/EE/2025/Advisor (L & R)/ 4439

Date: 05.08.2025

## Notification for engagement of full-time Advisor (L&R) in MCL on contractual basis

Mahanadi Coalfields Limited (A Subsidiary of Coal India Limited, A Govt. of India Enterprise) invites applications from the retired OAS (Odisha Administrative Service) personnel having served in the rank of ADM(Addl. District Magistrate) or above for engagement as Advisor(L&R) in MCL on a contractual basis. VRS optee will not be considered. The contract period is initially for a period of one year and may be extendable depending on the requirement and satisfactory performance and fulfillment of norms as per CIL Policy.

### **Eligibility, Benefits, and other details are as under:-**

1.	No. of post	One		
2.	Maximum age limit for eligibility	Not more than 65 years during the Contract Period.		
3.	Qualification	<b>Minimum Qualification:</b> OAS (Odisha Administrative Service) qualified.		
4.	Experience	Must have Served in the rank of ADM(Addl. District Magistrate) or above.		
5.	Broad Job Description	The incumbent will be responsible for pursuing with State Government of Odisha regarding the acquisition of land under various acts. He/She shall liaison with the Government of Odisha regarding land-related matters of MCL, including issues related to rehabilitation and resettlement of Project Displaced families. He/she shall advise, help, and monitor regarding matters related to the change of revenue record/mutation of land in favour of MCL by maintaining liaison with the state authorities in Odisha. He/She shall render help of the verification/scrutiny of land purchase proposals and notification of land acquisitions under the CBA Act. He/She shall also render help for payment of compensation against land acquired under CBA Act and preparation of rehabilitation plan for PAPs/PAFs. He /She shall monitor jobs related to rehabilitation in all Areas of MCL falling in the state of Odisha. He /She shall offer advice on court cases in R&R issues. He shall also be responsible for any other jobs that are assigned to him/her as per requirement.		
6.	Headquarters Appointment	Talcher Coalfields, Talcher.		
7.	Consolidated monthly compensation/ honorarium & other benefits	(I) Consolidated Monthly Compensation/ Honorarium	Monthly Remuneration of 1,00,000/- per month.	
		(II) Conveyance Charges	The company shall provide Conveyance for full-time Advisors as per availability. However, where conveyance is not provided, they shall be eligible for 5% of consolidated pay per month as conveyance charge.	
		(III) Accommodation Facility	Suitable company accommodation shall be provided on availability. However, if the company accommodation is not available, a consolidated amount will be paid as under:	
			For X Class Cities	27% of Consolidated Pay per month.
			For Y Class Cities	18% of Consolidated Pay per month.
			For Z Class Cities	9% of Consolidated Pay per month.

		The classification of the Cities for this purpose would be as per the classification of Cities as circulated by DoE vide OM dated 07.07.2017. In the event of the Company's accommodation, the house rent, as applicable to Executives on roll, will be recovered.
		(IV)Reimbursement for Mobile Telephones
		(V) Medical
		(VI) Leave
	(VII) TA/DA	TA/DA and other boarding/lodging charges shall be payable as per the entitlement applicable to the existing executives of equal grades whenever tours are undertaken for the job-related assignment.
Terms and Conditions		a) The engagement of the Advisor shall be subject to Medical fitness to be certified by the Company Medical officer. b) Notice period for termination of contract – one month's notice or consolidated compensation amount from either side. c) Secrecy: The Advisors will maintain secrecy/confidentiality in respect of information/documents/ materials etc as per the extant CIL policy/scheme. d) Prohibition on other Full-time Engagement - Advisor shall not accept any full-time appointment or post, whether advisory or administrative, in any other Firm or Company during the period of their engagement with CIL and its Subsidiaries. e) The Company reserves the right to withdraw or modify this notification at any time without assigning any reason. f) Tax/GST – Will be applicable as per the rule. (In case payment of GST is required, then the same shall be reimbursed on production of proof of such payment). g) Other terms and conditions will be as per CIL's policy in vogue
Selection Process		The Application fulfilling eligibility criteria and other conditions as per the notification shall be shortlisted and invited for an interview for final selection. No TA will be paid to any candidate for appearing in the interview/selection process.

Interested candidates fulfilling the above criteria may submit their resume in the prescribed **Application Format (Annexure-'A')** along with the following self-attested documents:

1. Proof of Age (Matriculation certificate)
2. Superannuation notice/order
3. Certificates of qualification
4. Documents in support of experience

The application in prescribed format along with self-attested copies of required documents may be sent to the office of the **General Manager(HR-EE), Executive Establishment Deptt., MCL HQ, At/PO: Jagriti Vihar, Dist: Sambalpur – 768020, Odisha**, in the email id gm-ee.mcl@coalindia.in , latest by **5:00 PM on 19.08.2025**.



The incomplete applicants in any respect will be liable for rejection.

**Important Points :-**

1. The applications received after the last date of submission will not be entertained.
2. MCL reserves the right to change the number of vacancies and cancel/restrict/modify/alter the engagement process, if required, without issuing any further notice or assigning any reason thereof. Any modifications/ amendments in this notification will be given in MCL website only.
3. All correspondences with the candidate shall be made through email as given in the application. However, important information will also be available at MCL's website.
4. MCL reserves the right to short-list candidates for the interview/selection process. No TA will be paid to any candidate for appearing interview/selection process.



General Manager(HR-EE),  
MCL HQ., Jagriti Vihar,  
Burla, Sambalpur.

**Distribution:**

1. TS to CMD, MCL, Sambalpur.
2. TS to D(T/O)/D(T/P&P)/D(HR)/ D(F), MCL.
3. GM (HR)/ HOD Policy Cell, CIL
4. GM(HR/EE)/HOD(HR/EE), CIL/SECL/NCL/ECL/BCCL/CCL/WCL/CMPDIL  
: For wide circulation in their Subsidiary Company & for uploading the notification on their official websites.
5. All HODs, MCL HQs.
6. All GMs, Areas, MCL.
7. HOD(Systems), MCL, with a request to upload on the MCL website.
8. All Notice Boards, MCL HQ.

**Copy for kind information to:**

Director (HR)/ Director (T/O)/Director (Finance)/Director (T/P&P)

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## APPLICATION FORMAT

## **For the post of Advisor(L&R) in Mahanadi Coalfields Limited**

1. Name (in block letter) :
2. EIS No. (if retired from CIL) :
3. Father's Name :
4. Present address for communication :

**PHOTO**  
(Self Attested)

5. Contact no. A) Telephone B) Mobile :
6. Email ID :
7. Permanent Address :
8. Caste (Gen/SC/ST/OBC) :
9. Date of Birth (Enclose self-attested copy of Matriculation Certificate) :
10. Educational/ Professional Qualifications (Enclose self-attested copies)

Sl.No.	Qualification	University/ Institute	Year of Passing

11. Experience (Enclose copies in support)

12. Details as prescribed below :

Organisation/ Dept./ Company previously worked in	Last Post held	Grade	Last Basic pay drawn with Grade Pay (where applicable)	Discipline	Period (from/till)	Remarks

✓

13. Special Achievement (if any)

14. Details of Vigilance/Departmental Case or Court case (if pending):

15. Date of Superannuation (Enclose self-attested copy of superannuation notice)

16. Any other information relevant to the post

**CERTIFICATE**

I certify that the information/documents provided herein above are true to the best of my knowledge. In case, any of the information/documents are found to be incorrect/false at any stage, then my candidature/appointment will be liable to be cancelled. I have read the detailed advertisement/notification, qualify towards the eligibility conditions for the post, I am applying.

Signature of the candidate with date

List of Enclosures: -

- 1.
- 2.

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