



Advt. No. DIC/Poshan Tracker/09/2025/03

**Digital India Corporation**  
Electronics Niketan Annexe, 6, CGO Complex, Lodhi Road,  
New Delhi - 110003  
Tel.: +91 (11) 24360199, 24301756  
Website: [www.dic.gov.in](http://www.dic.gov.in)

**Web Advertisement**  
**03.09.2025**

Digital India Corporation has been set up by the 'Ministry of Electronics & Information Technology, Government of India', to innovate, develop and deploy ICT and other emerging technologies for the benefit of the common man. It is a 'not for profit' Company under Section 8 of the Companies Act 2013. The Company has been spearheading the Digital India programme of the Government of India, and is involved in promoting use of technology for e-Governance / e-Health / Telemedicine, e-agriculture, e-Payments etc. The Digital India programme promotes safety and security concerns of growing cashless economy and addresses challenges confronting its wider acceptance. It also promotes innovation and evolves models for empowerment of citizens through Digital initiatives and promotes participatory governance and citizen engagement across the government through various platforms including social media.

Digital India Corporation is currently inviting applications for the following positions purely on Contract/ Consolidated basis for **Poshan Tracker** project:-

Sr. No.	Name of the Post	No. of positions
1.	Consultant, Data Analyst	1
2.	State Coordinator	4
3.	Sr System Admin	1

\*\* **The place of posting** shall be in Noida or New Delhi but transferable to project locations of Digital India Corporation as per existing policy of Digital India Corporation.

Screening of applications will be based on qualifications, age, academic record and relevant experience. Digital India Corporation reserves the right to fix higher threshold of qualifications and experience for screening and limiting the number of candidates for interview. Only shortlisted candidates shall be invited for selection interviews. Digital India Corporation reserves the right to not to select any of the candidates without assigning any reason thereof.

The details can be downloaded from the official website of DIC viz. [www.dic.gov.in](http://www.dic.gov.in)

Eligible candidates may apply ONLINE: <https://ora.digitalindiacorporation.in/>



## **1. Job Description: Consultant, Data Analyst**

**Reporting To:** Program Head

**Age Limit:** 20 - 35 Years

**Number of Positions:** 01

**Education Qualifications:** B.E / B.TECH / MCA or any Equivalent Degree

**Duration:** 02 Years

**Required Experience:** 5 + years

**Required Skillset:**

- Proven ability to present progress and findings to stakeholders
- Support stakeholders in taking appropriate decisions both central and state decision makers.
- Selecting features, building and optimizing classifiers using machine learning techniques
- Creating automated anomaly detection systems and constant tracking of its performance as per program KPI.
- Knowledge of Python, SQL, DBMS, Datawarehouse, etc.
- Good written and oral communication skills.
- Good presentation and analytical.
- Experience of working for a government setup/ project is desirable.
- Professional certifications would be a plus.
- Ensuring compliance with data governance and security policies.
- Interpreting data trends and patterns to establish operational alerts.
- Applying strong programming and problem-solving skills to develop scalable solutions.
- Analyse data to identify trends, patterns, and insights that can help in decision-making.
- Work with databases to retrieve and manipulate data as needed for report generation.
- Collaborate with stakeholders to understand and document reporting requirements.
- Test reports for accuracy and validate data against source systems.
- Maintain existing reports, perform updates as necessary, and provide technical support for report-related issues.
- Create and maintain documentation for report specifications, processes, and data models.
- Optimize report performance, ensuring efficient data retrieval and processing.
- Train end-users on report functionalities and provide ongoing support.



## **2. Job Description - State Coordinator**

### **Age Limit:**

20-40 Years

### **Number of Positions: 8**

Sr. No.	States	Vacancies
1.	Lakshadweep	01
2.	Mizoram	01
3.	Odisha	01
4.	Assam	01

### **Education Qualifications:**

MA Economics, MA Political Science or Any Graduate with relevant years of experience

### **Experience:**

0-5 Years

### **Duration:**

2 Years

### **Job Description:**

- Carry out monitoring & supervision and review of state level project activities against agreed project deliverables.
- Coordinate with and provide hands on supervision when needed to project staff based at State PMU to ensure effective implementation, supervision and follow-up of prison level activities.

### **Roles and Responsibilities:**

- Project Management and coordination
- Lead, support and manage the project implementation in the state
- Coordinate with key officials/state at State PMU
- In collaboration with PMU and respective Aids Fond Officer, develop strategic direction and work plans (as appropriate) for the project
- Carry out monitoring& supervision and review of state level project activities against agreed project deliverables.
- Timely preparation and submission of monthly and quarterly project reports
- Information, Education and Communication (IEC) & Capacity Building
- Assess the programmatic and technical support needs of the state level staff and plan capacity building program/activities for project staff.



### **3. Job Description- Sr. System Admin**

**Age Limit:**

25-40 Years

**Education Qualifications:**

Bachelor of Science degree in Computer Science or related field

**Duration: 2 Years**

**Roles and Responsibilities:**

- Perform server administration tasks, including user/group administration, security permissions, group
- policies, research event log warnings and errors, and resource monitoring, ensuring system
- architecture components work together seamlessly
- Install and configure software, hardware and networks
- Monitor system performance and troubleshoot issues
- Ensure security and efficiency of IT infrastructure
- Diagnose and resolve problems quickly
- Communicate with a variety of interdisciplinary teams and users.
- Upgrade systems with new releases and models
- Develop expertise to train staff on new technologies
- Build an internal knowledge centre with technical documentation, manuals and IT policies

**Experience and Skills:**

- 8+ years of proven work experience in IT
- Experience with or knowledge of programming languages and operating systems;
- current equipment and technologies, enterprise backup and recovery procedures,
- system performance-monitoring tools, active directories, virtualization, HTTP traffic,
- content delivery, and caching etc.
- Experience in project management, application design and integration, and cloud
- computing (specifically NIC Cloud and AWS)
- Expertise in creating, analysing, and repairing large-scale distributed systems
- Creating volumes, assigning to servers and remote replication
- Experience with databases, networks (LAN, WAN) and patch management
- Knowledge of Linux system administration, WSO2, Tomcat, Redis, Kafka, Nginx, Docker, Kubernetes



- Experience of working for a government set up/ project is desirable
- Professional certifications would be a plus

**General Conditions applicable to all applicants covered under this advertisement:**

1. Those candidates, who are already in regular or contractual employment under Central / State Government, Public Sector Undertakings or Autonomous Bodies, are expected to apply through proper channel or attach a 'No Objection Certificate' from the employer concerned with the application OR produce No Objection Certificate at the time of interview.
2. Digital India Corporation reserves the right to fill all or some or none of the positions advertised without assigning any reason as it deems fit.
3. The positions are purely temporary in nature for the project of Digital India Corporation and the appointees shall not derive any right or claim for permanent appointment at Digital India Corporation or on any vacancies existing or that shall be advertised for recruitment by Digital India Corporation in future.
4. Digital India Corporation reserves the right to terminate the appointments of all positions with a notice of one month or without any notice by paying one month's salary in lieu of the notice period.
5. The maximum age shall be as on the last date of receipt of the applications. Screening of applications will be based on qualifications, age academic record and relevant experience. The designation against the position shall be mapped as per the approved policy.
6. In case of a query, the following officer may be contacted:

**Ms. Vinaya Viswanathan**  
Head- HR  
Digital India Corporation  
Electronics Niketan Annexe,  
6 CGO, Complex Lodhi Road,  
New Delhi - 110003  
Phone No. 011-24303500, 24360199