

RECRUITMENT ADVERTISEMENT (HR/Recrtt./Advt./2025/03) FOR CPSE(E-7) POSITION IN EDCIL (INDIA) LIMITED

EdCIL (India) Limited is a "Mini Ratna Category-I" CPSE continuously profit making and fast growing CPSE under Govt. of India offering Project Management & Consultancy Services in all areas of Education and Human Resource Development, both within India & Overseas. Currently, EdCIL is undergoing a major transformation in application of IT enabled services and is planning for quantum jump in its turnover and is poised to play a major role in the education eco system in India.

Being a high growth company, EdCIL offers attractive compensation package with opportunity of career advancement. EdCIL is looking for highly competent, experienced and self-motivated candidate with a passion for excellence for the posts of **Executive Director (Corporate Planning)**.

If you want to be ahead of the Corporate Planning of a **growing and profit making CPSE in National Capital Region (NCR)/Delhi** and also play a role in creating a large impact in this critical sector, you may like to apply for the following post. The eligibility criteria with regard to Education Qualifications, Work Experience and Age for the post of Executive Director (E-7) are as under:

Post & Scale of Pay	Academic Qualification	Post Qualification Work Experience	Upper Age Limit	Job Description
Executive Director (Corporate Planning) (E-7) (Below Board Level) IDA Pay Scale ₹1,00,000 – 2,60,000 No. of Post: 1 (OBC) Tenure Track: Purely Tenure basis [5 + 2 Years] (or) till superannuation, whichever is earlier. With the approval of the BoD, the extension beyond the initial tenure depends on merit, performance, achievement and unique values.	Essential: Post Graduate in Engineering & Technology (or) Management (or) any discipline, specialization. (2-year Full time PG programme from an institute of repute)	Essential: 1. Minimum 20 years' post-qualification experience in education consulting, project planning, management and executed national-level projects at a senior level in the education domain. Post-qualification experience in education, project management, implementation of ICT/ IT projects, and technology in education, MIS, adequate knowledge of management information systems, capacity building, and training sector projects. Having executed projects of varied nature, including education planning, management, and administration, as well as undertaken policy and strategic initiatives.	50 Years (as on last date of the application)	<ul style="list-style-type: none"> • Exhibit leadership in planning and executing educational sector projects in the organization as per the mandate. Undertake strategic planning, management, business development, operations, training and corporate networks, linkages for organizational business objectives, and stakeholder engagement. • Lead projects in the domain areas by building capacity of the heads of the projects, resources in the projects by strategic guidance, directions and inputs as per the client's needs and project goals, objectives. • Oversee operational aspects of the projects in the domain areas of the organization, review, and monitor the project deliverables as per project goals and objectives. • Lead the projects to be sourced from internationally funded institutions and organizations, as per organizational objectives, and provide strategic guidance in planning and execution in the education domain areas. • Guidance and directions in the organizational positioning in DPE-related matters, MOU, circulars, guidelines, issues, etc. Matters relating to CSR and its compliance as per organizational needs. • Directions for Finance-related matters are regular, periodic, quarterly, mid-term, and annual. • Ensure transparency, equality, and the highest level of integrity and ethics in the project activities as per the project goals, aims, and objectives. <p>Demonstrable attributes:</p> <ul style="list-style-type: none"> • The candidate should have a visionary approach to the above activities in line with the policy

		<p>The incumbent has demonstrated experience in implementing projects in education, ICT/ IT and technology-enabled solutions for government at national, regional, state and or international levels.</p> <p>Relevant work experience from an educational institution of repute in senior academic, administrative and related areas will be preferred.</p>		<p>attributes and be able to align with the organisation's objectives, aims, vision, and activities in a fast-track manner.</p> <ul style="list-style-type: none"> • Be able to make decisions independently on the projects in the organisation. • The candidate should have wider, in-depth knowledge and skills in education at the policy level, project development, execution and strategies to further projects in line with organisational activities.
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- a) The position of Executive Director (CP) shall be filled on tenure basis for 5 years, further extendable upto 2 years based on the performance of the official. However, the performance of the candidates selected against the posts shall be assessed as per the rules of the Company.
- b) The Job description mentioned above is only illustrative in nature and not exhaustive.
- c) The Institute / University awarding the Degree / Diploma must be recognized by Central / State Government or AICTE / UGC / AIU.
- d) Candidates having last experience of Central Govt. / State Govt. / Autonomous bodies / Public Sector Undertaking / organizations having minimum turnover of Rs.100 Crores / Listed companies will only be considered.
- e) Short listing for interview shall be based on the confirmation / declaration by the candidate. However, the eligibility of the candidate shall be confirmed based on submission / verification of all original certificates/documents at the time of Interview.
- f) For CPSE candidates current Pay (if higher) shall be protected. Additional increments may also be considered in deserving cases.
- g) The cut-off date for age and experience would be the last date of the application.

General Conditions:

1. Only Indian Nationals can apply.
2. Age relaxation for OBC (3 years), Ex-servicemen (05 years), PwD (Person with Disability) (10 years) and Internal Candidates (Upto 7 Years) will be applicable. Upper age limit is relaxable by 05 years for the candidates who had ordinarily been domiciled in the State of Jammu & Kashmir during the period from 1/1/1980 to 31/12/1989. The cut-off age after applying all age relaxations must not be more than **55 years** as on last date of application.
3. **Remuneration:** Selected candidates will be placed in the IDA pay scales of Rs 1,00,000- 2,60,000 (E-7). Besides Basic pay, they will be entitled to IDA, Perks, HRA/Leased accommodation, Performance Related Pay (PRP), PF, Leave Encashment, Medical Facilities etc. as per rules of the company.
4. The candidate/applicant should be in service as on date of submission of online application and on date of interview.
5. Mode of receipt of applications will be **ONLINE** only. However, the employees from Govt.Deptt. /PSU/Autonomous bodies are required to forward their applications (hard copy) through proper channel preferably within 15 days of submission of online application. The envelope should be addressed to Manager (HR & Admin), EdCIL House, Plot No. 18A, Sector-16A, Noida 201301.
6. Documents in support of Age, Academic/ Professional Qualification, Experience etc. have to be produced in original at the time of interview. In case of employees from Govt./PSU/Autonomous bodies, NOC is required to be produced at the time of interview, in case the application is not received through proper channel.
7. Screening and selection will be based on the details provided by the candidates. Hence, it is necessary that applicants should furnish accurate, complete and correct information in all areas including details of experience. Furnishing of any incomplete, wrong / false information will be a disqualification. If at any stage during the recruitment, selection process and even any time thereafter, it is found that any candidate has furnished false or wrong information, his/her candidature will be cancelled or service terminated.
8. Merely submission of online applications and fulfillment of the eligibility criteria shall not confer any right upon the candidate to be called for interview.

9. Out station candidate appearing for Interview shall be reimbursed Travelling Allowance as per rules of the Company.
10. EdCIL reserves the right to decide the methods of selection based on the number of applications received.
11. Candidates are advised to possess a valid e-mail ID which is to be entered in the on-line application form. Call letters and intimations connected with this recruitment will be sent to shortlisted candidates on their registered e-mail ID.
12. The Advertisement Number and Online Application Number may be noted for future reference.
13. EdCIL reserves the right to shortlist or select any candidate in due observance of its recruitment rules.
14. EdCIL's ONLINE application module is live from 15th October 2025 and will remain open till 04th November 2025. (05:00 PM)
15. Queries, if any may be addressed to Manager (HR & Admin.) at hrhelpdesk@edcil.co.in and Telephone No. 0120-4156001 Ext. 201 (10:00am to 05:00pm from Monday to Friday).
16. All amendments, time extension, clarifications, etc will be uploaded in the website only and will not be published in newspapers. Candidate should regularly visit the EdCIL's website to keep themselves updated.

PLEASE CLICK ON OUR WEBSITE LINK: <https://www.edcilindia.co.in/ECareers>, FOR SUBMISSION OF ONLINE APPLICATION.